

**WEST VOLUSIA ASSOCIATION OF REALTORS
P.O.E TRANSFER INSTRUCTIONS & APPLICATION**



Membership Transfer Form/Application

1. Because you are an existing member of the National Association of REALTORS, your contact information and all relevant information regarding your membership records are available online to us through the national database. Please complete the following items below to get started, and don't forget to sign and initial the two pages attached as specified.
2. Once you've provided your information below and signed the two pages, you will need to request a letter of good standing from ORRA. You can do so by emailing them at membership@orlandorealtors.org

You can have it sent to you, or directly to us at membership@westvolusiarealtor.org

3. We also need a copy of your driver's license. If you don't have the ability to scan a copy into email, you can always text us a photo of your driver's license to: 386-564-0704.

There is **no cost** to transfer your membership to WVAR for 2024. We also do not have any orientation requirements for ORRA transfers. Our 2025 dues billing invoices are due the last day of October, and we will collect for 2025 from any transfers from Orlando in our normal billing cycle for 2025. Those invoices should be ready to go out in mid-September 2024 for the 2025 membership year.

All of this information can be emailed back to: Membership@westvolusiarealtor.org once you are ready to go!

MEMBER NAME: _____

NRDS/MEMBER NUMBER: _____

WEST VOLUSIA ASSOCIATION OF REALTORS
425 S VOLUSIA AVENUE ORANGE CITY FL 32763
386-774-6433 – membership@westvolusiarealtor.org

APPLICATION CERTIFICATE

ALL APPLICANTS MUST READ AND SIGN

I understand that the terms REALTOR® and REALTORS® are registered service marks, and the registration is owned by the NATIONAL ASSOCIATION OF REALTORS® (NAR), and only as a member of a member association am I allowed to use these terms.

In the event of my election, I agree to abide by the Code of Ethics of the National Association of REALTORS® and the Constitution, Bylaws, Rules and Regulations of the West Volusia Association of REALTORS®, the Florida Association of REALTORS® and the National Association of REALTORS®. I consent that the Association may invite and receive information and comment about me from any member or other person and I further agree that any information and comment furnished to the Association by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel or defamation of character.

I agree to arbitrate when required by the Code of Ethics and to abide by the decision of the Professional Standards Committee of the Association, or the decision of the Appeals Board in the event of an appeal. Irrevocably waive all claims against the Association, or any of its officers, directors, members, or employees, for any act in connection with the business of the association, and particularly as to its or their acts in electing or failing to elect, advance, suspend, expel or otherwise discipline me as an applicant member. I acknowledge that if accepted as a member, and I subsequently resign from the Association or otherwise cause membership to terminate with an ethics complaint pending, that the Board of Directors may condition renewal of membership upon my certification that I will submit to the pending ethics proceeding and will abide by the decision of the hearing panel.

I understand that I must: a) complete an Orientation course; b) complete the National Association of REALTORS® Code of Ethics training; c) pay all required dues and fees at the time of application submission; and d) comply with any required legal liability training as required from time to time by the Board of Directors as a condition of maintaining my membership.

I understand that if I fail to attend Orientation and/or fail to complete the NAR Code of Ethics training within 60 days and/or fail to pay the required total fees and dues, this application may be automatically deemed abandoned by the Association. Should it be abandoned, or should I voluntarily withdraw my application prior to completing the requirements, I understand that the application fee and dues paid will be forfeited and that I must reapply should I seek membership in the future.

If I am a Principal Broker, I certify that I am in compliance with all applicable Florida Real Estate Regulations, that I have no record of official sanctions involving unprofessional conduct, and that I have (had) no pending or recent personal or corporate bankruptcy within the past three years.

By signing below, I consent that the REALTOR® Associations (local, state, and national) and their subsidiaries, if any, may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications part of my membership.

X Signature of applicant: _____

Date: _____

WEST VOLUSIA ASSOCIATION OF REALTORS – NEW REALTORS
Members Understanding of Important Rules and Policies

Please initial each paragraph and sign once you have read the following items. If you do not understand the items, a member of our staff can assist you for further clarification.

I, _____ understand...

- ___ There are two billings per year for services.
#1 REALTOR Association Dues are due by the last business day of October, if not paid, my membership will be suspended and ultimately terminated if the dues remain unpaid or if my employing broker no longer wishes to keep my license active through the end of the year.
#2 Stellar MLS subscriber fees are billed in the spring (typically April) and are generally due in mid-May. Late fee penalties are applied after the due date.
- ___ It is my responsibility to keep the West Volusia Association of REALTORS updated on any changes to my home address, email address, telephone number or any/all contact methods that may be required so I can be reached when needed.
- ___ All billing statements and invoices will be delivered via email. Any failure on my part to open these emails or to remove them from spam/clutter folders shall not constitute negligence on the part of the West Volusia Association of REALTORS.
- ___ The West Volusia Association of REALTORS is not the state licensing authority and does not have the ability to renew my license or process any items related to the maintenance of my real estate license. I also understand that the Association does not have access to educational records on file with DBPR.
- ___ My membership runs from January 1st to December 31st, but if I do not maintain an active license with a brokerage which holds membership with the West Volusia Association of REALTORS or if a member brokerage chooses to remove my license from their roster, my membership will be made inactive.
- ___ New Member Orientation, NAR Code of Ethics and any/all other required courses as a new member of the association must be completed within the stated timelines. Failure to complete the requirements will result in suspension and ultimately termination of membership.
- ___ Dues and fees are non-refundable. A reinstatement fee will be charged to reactivate my membership if requested within 1 year and all dues for the full year will be charged. All membership reactivations after 1 year are treated the same as new members, including the pro-ration of dues and a full application fee. Dues and fees are subject to change.
- ___ Upon inactivation or termination of membership, all membership services are voided and all rights and privileges as a member, provided by this association are immediately void.

REALTOR Signature: _____ Date: _____